

Meeting Minutes  
May 1, 2023

The Mayor and Board of Commissioners of the City of Sweetwater met in their regular monthly meeting on Monday, May 1, 2023 at 5 p.m. at City Hall. Mayor Lowe called the meeting to order with Commissioners present being: Lamar Hughes, Sam Moser, Alan Richeson, James H. Stutts. The meeting was opened with an invocation and the Pledge of Allegiance. City Attorney John Cleveland was present.

Commissioner Stutts moved to approve the minutes from meeting of April 3, 2023 and the workshop of April 24, 2023. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

After the Recorder's report, Commissioner Hughes moved to approve the distributions for the month of March, 2023. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

State Representative Lowell Russell was present to read and provide a Resolution from the Tennessee House of Representatives to the family of the late Commissioner Billy G. West.

Sweetwater Tourism Director Hayley Isbill and Main Street Board member Heather Carroll gave the board a report on their experience at the National Main Street conference.

A public hearing was opened to take comment on Ordinance No. 1019 to accept Furrow Lots and Ordinance No. 1021 regarding codification of the ordinance establishing an Office of Administrative Law Judge. No written or oral comments were given. The public hearing was closed at 5:22 p.m.

In Old Business, Commissioner Stutts moved to approve the bid submitted by Volunteer Highway Supply totaling \$39,517 for marking and signage on the TDOT Railroad Improvement project and select Spectrum Electric to provide the lighting portion of the work. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Commissioner Richeson moved to approve Ordinance No. 1019 to accept Furrow Lots from Monroe County on second and final reading. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, and Stutts. Nays being none. The motion was carried.

Commissioner Moser moved to approve Ordinance No. 1021 regarding Codification of the Ordinance Establishing an Office of Administrative Law Judge on second and final reading. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, and Stutts. Nays being none. The motion was carried.

Commissioner Moser moved to approve the Resolution to adopt the Capital Improvement Plan for fiscal years ending 2024-2028. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

### RESOLUTION

WHEREAS, the City Charter requires adoption of a Capital Improvement Program annually by the Mayor and Board of Commissioners: and,

WHEREAS, the Mayor and Board of Commissioners has reviewed the capital needs and projected program for fiscal years ending 2024-2028: and,

NOW, THEREFORE, be it resolved by the Mayor and Board of Commissioners of the City of Sweetwater, in regular meeting assembled, that the attached Review and Summary of the Capital Improvement Program is adopted for the fiscal years ending 2023 through 2027 for budgeting and planning purposes as required by the City Charter.

Resolved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

Capital Improvement Program 2024-2028		Year Ending June 30,					
		2024	2025	2026	2027	2028	
<b>FIRE DEPARTMENT</b>							
New aerial (ladder) truck	grant		1,000,000				
Equipment & Air Packs	FEMA grant	25,000	150,000	25,000	25,000	150,000	
Fire hall #2 Roof	Budget			300,000			
Equipment for school programs		8,000					
Fire hall maintenance	Budget	9,000	9,000	12,000	12,000	12,000	
<b>TOTALS</b>		<b>42,000</b>	<b>1,159,000</b>	<b>337,000</b>	<b>37,000</b>	<b>162,000</b>	<b>1,737,000</b>
<b>POLICE DEPARTMENT</b>							
Replace vehicles	budget/Note	95,000	95,000	95,000	150,000	150,000	
Equipment	Budget/Grant	15,000	15,000	15,000	15,000	15,000	
Public safety bldg expansion	budget	25,000					
Upgrade cameras (incl body cams)	Budget/Grant	25,000	25,000	25,000	25,000	25,000	
Computers	budget/ DF	9,000	9,000	9,000	9,000	9,000	
<b>TOTALS</b>		<b>169,000</b>	<b>144,000</b>	<b>144,000</b>	<b>199,000</b>	<b>199,000</b>	<b>855,000</b>
<b>PARKS/RECREATION</b>							
softball fields	grant/budget	1,500	1,500	2,000	2,000	2,000	
trails/greenways	budget/grant			500,000			
soccer fields	budget	1,500	1,500	2,000	2,000	2,000	
baseball fields	budget	5,000	1,500	2,000	2,000	2,000	
football field	budget	1,500	15,000	2,000	2,000	2,000	
multi-use field	budget	500	500	1,000	1,000	1,000	
Playground surfacing	budget		20,000	20,000			
Football field bleachers	grant/budget				500,000		
Engleman Park Playground	grant/budget	50,000					
Splash pad maintenance	budget	2,500	2,500	2,500	10,000	2,500	
Engleman Park Christmas Light Project		6,000	6,000				
Resurfacing walking track	grant/budget			100,000			
pool improvements	budget/LPRF		350,000	5,000	5,000	5,000	
volleyball court	budget		15,000				
Replace score boards	budget			5,000			
surveillance	budget	5,000	5,000	5,000	5,000	5,000	
tennis/basketball courts surfacing	budget		35,000				
mowers & equipment	budget	12,000	15,000			15,000	
Recreation Master Plan (required by LPRF)	budget						
Fitness Court maintenance	budget/grant				5,000		
trucks	budget	4,000	4,000	4,000	4,000	4,000	
<b>TOTALS</b>		<b>89,500</b>	<b>472,500</b>	<b>650,500</b>	<b>538,000</b>	<b>40,500</b>	<b>1,791,000</b>
<b>STREETS</b>							
landscaping	Budget	6,000	6,000	7,500	7,500	8,000	
general equipment	budget/SSA	15,000	50,000	50,000	50,000	50,000	
SSA Equipment	SSA	25,000	40,000	40,000	40,000	40,000	
Street Sweeper	Bond/ Debt Service	8,000	8,000	8,000	8,000	8,000	
Sidewalk extensions & additions	budget/SSA	10,000	10,000	10,000	10,000	10,000	
Repairing walks & curbs	SSA	15,000	15,000	15,000	15,000	15,000	
Engineering fee for STP project	SSA/budget	25,000	25,000				
STP project Hawkins/Linwood	STP/SSA	200,000					
Multimodal sidewalk on Main Street	SSA/ Grant	450,000	250,000				
TAP Grant	SSA/Grant	500,000	500,000	400,000			
paving	budget/SSA	100,000	100,000	100,000	100,000	100,000	
street signs	budget	15,000	15,000	15,000	15,000	15,000	
<b>TOTALS</b>		<b>1,269,000</b>	<b>1,019,000</b>	<b>645,500</b>	<b>245,500</b>	<b>246,000</b>	<b>3,425,000</b>
<b>Planning, Dev. &amp; Tourism</b>							
vehicle upgrade	budget	2,000	2,000	2,000	2,000	2,000	
Prop Maint assessments	budget	30,000	30,000	30,000	30,000	30,000	
Prof/Engineering Services	budget	4,500	4,500	4,500	4,500	4,500	
Computer upgrades	budget	5,000			5,000	5,000	
Tourism Events	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Tourism- Mural Program	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Main Street grants for downtown	Grants	25,000	25,000	100,000	25,000	25,000	
Main Street Program	budget/grants	65,000	66,000	67,000	68,000	69,000	
<b>TOTALS</b>		<b>161,500</b>	<b>157,500</b>	<b>233,500</b>	<b>164,500</b>	<b>165,500</b>	<b>882,500</b>
<b>GENERAL GOVERNMENT</b>							
Fund Balance Growth	budget	50,000	50,000	50,000	50,000	50,000	
Grant matching funds	budget	10,000	10,000	10,000	10,000	10,000	
Public wifi	budget/grant	10,000	10,000	10,000	10,000	10,000	
Building Improvement Projects	budget	5,000	5,000	5,000	5,000	5,000	
parking	budget	7,500		35,000			
Industrial dev.	loan/grant	10,000	10,000	10,000	10,000	10,000	
Decorations & Christmas Lights	budget/donations	10,000	10,000	5,000	5,000	5,000	
Mural Grant	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Add lights to poles downtown	General Fund	5,000					
Community Center Design	budget/grant	50,000					
Community Center Capital	budget/debt	700,000	6,000,000	5,000	5,000	5,000	
Recycling program	budget/grant				25,000		
Computer upgrades	budget	10,000	10,000	10,000	10,000	10,000	
Radio & Repeater expansions	Grant	600,000	5,000	5,000	5,000	5,000	
I-75 infrastructure	Budget/grant	50,000	50,000	50,000	50,000	50,000	
School capital projects	budget	40,000	40,000	40,000	40,000	40,000	
City Hall	budget/debt					4,000,000	
School technology upgrades	budget	25,000	25,000	25,000	25,000	25,000	
ADA upgrades	budget/grant	10,000	10,000	10,000	10,000	10,000	
ADA Duck Park Homecoming bridge	budget/grant	25,000			1,000,000		
Access Road I-75 exits	Grants			6,000,000			
<b>TOTALS</b>		<b>1,632,500</b>	<b>6,250,000</b>	<b>6,285,000</b>	<b>1,275,000</b>	<b>4,250,000</b>	<b>19,692,500</b>
<b>SUMMARY</b>							
Fire		42,000	1,159,000	337,000	37,000	162,000	
Police		169,000	144,000	144,000	199,000	199,000	
Parks/Rec		89,500	472,500	650,500	538,000	40,500	
Streets		1,269,000	1,019,000	645,500	245,500	246,000	
Planning, Dev, Tourism		161,500	157,500	233,500	164,500	165,500	
Gen Govt.		1,632,500	6,250,000	6,285,000	1,275,000	4,250,000	
<b>TOTALS</b>		<b>3,363,500</b>	<b>9,202,000</b>	<b>8,295,500</b>	<b>2,459,000</b>	<b>5,063,000</b>	<b>28,383,000</b>

In New Business, Commissioner Hughes moved to approve the single bid received from Rogers Group for paving on Briarcliff, Maple, and Sweetwater-Vonore Rd for \$170,000. The motion was seconded. Commissioner Richeson disclosed that his employer often contracted with Rogers Group and could be involved in any of their paving projects by hauling materials and recused himself from the vote. All voted in favor, with none opposed. The motion was carried.

Three bids were received on the tennis court and pickleball court resurfacing project. The bid tab was as follows:

<b>Sweetwater Tennis Courts Bids 2023</b>		
<b>Sweetwater, Tennessee</b>		
<b>Bid Tabulation Form</b>		
<b>May 1, 2023</b>		
Bids Due: May 1, 2023 at 4 pm		
<b>Contractor</b>		<b>LUMP SUM Price for TOTAL</b>
<b>Classen Sports Surfaces</b>		<b>34,250.00</b>
<b>Advanced Athletic Surfaces</b>		<b>31,980.00</b>
<b>RH Consulting &amp; Security</b>		<b>35,190.00</b>

Commissioner Hughes moved to approve the bid received from Advanced Athletic Surfaces totaling \$31,980. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

The Recorder presented a proposal from First Step regarding the creation of a pavement management plan. Commissioner Moser moved to approve the proposal for the current fiscal year for \$9,200. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

The Recorder reviewed the changes to the budget since the workshop which included a change in the tourism fund to incorporate Placer AI as a data resource, for which an

online demonstration would be held on Monday, May 15 at 4 p.m at City Hall. She also noted the certified tax rate had not yet been received and would be incorporated into the ordinance before second and final reading. Commissioner Moser moved to approve Budget Ordinance No. 1020 on first reading. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, and Stutts. Nays being none. The motion was carried.

City Attorney John Cleveland reviewed Ordinance No. 1022 which would remove the distance requirements from public buildings and make all distance requirements 100 ft. Commissioner Richeson moved to approve Ordinance No. 1022 to amend Title 8, Alcoholic Beverages, Chapter 2, Beer Section 8-206 on first reading. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, and Stutts. Nays being none. The motion was carried.

Commissioner Hughes moved to authorize Mayor Lowe to sign a letter to apply for a High Mast Lighting Grant at Exit 62. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Mayor Lowe invited everyone to the festival and traincar dedications later this week.

The meeting was adjourned at 5:50 pm.  
This the 1<sup>st</sup> day of May, 2023.

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MAYOR

ATTEST: \_\_\_\_\_

CITY RECORDER